**Members Present: D. Culp, Presiding, V. Sposetti, B. Robinson, T. Sisson, U. Foerster, I. Bhattacharyya, G. Childs, K. Beckmann, M. Ottenga, L. Shaddox, C. Spencer**

**Not Present: E. Bushhousen, L. Rueda, M. Guelmann**

**Guests: Dr. W. Willis, Dr. D. Dilbone**

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| **Agenda** | *Item* | Presenter/Discussion | Action/Motion | Timeline |
| **Minutes** | **Approval of Minutes** | The May 3, 2012 minutes were reviewed.  | **Motion:** (Ottenga/Beckman) Approve the May 3, 2012 minutes and post to the committee website. |  |
| **Guests** | TEAM MeetingsDEN 5404C | Dr. Willis provided a brief organizational review of the TEAM program under the Principles of Professionalism and Oral Health Management Stream Courses, DEN 7016, 7017, 8018. Dr. Robinson is the Course Director for these courses. TEAM meetings are held every other Friday afternoon, with generally 6 scheduled per semester. Dr. Willis expressed that at least 2 of these meeting times have conflicts with other classes or events. The TEAM meetings were designed to be dedicated time to conductcase presentations, production reports, guest lecturers, presentations of techniques, updates by individual discipline, field trips. The incorporation and administrative clinical treatment planning case presentations in these meetings has left little time for remaining activities. The Office of Education is currently rescheduling these case presentations out of the TEAM meetings. Dr. Willis did report that each team received a presentation on patient management by Dr. Minden and Dr. Logan on a rotation basis. Peaceful Paths conducted a presentation to each class on domestic violence. Team leaders also design special programs as new juniors enter the TEAM program yet there needs to be timely communication to TEAM leaders regarding students who have conflicts in attending TEAM meetings. Dr. Dilbone presented a request for an additional 11-13 laboratory hours for DEN 5404C. Dr. Ottenga reported that this time is 1) a weekly standardized time desired by the department to correspond with the other operative preclinical courses, 2) this time has been requested on the last several course evaluations and 3) this was the highest priority on the most recent Semester One debriefing summary.  | **Motion:** A workgroup of Dr. Willis, Dr. Spencer, Dr. Bhattacharyya, Tavis Sisson and Censeri Abare will identify scheduling conflicts, room needs, communication processes with TEAM leaders and a structural framework for the TEAM meeting time. **Approved.****Motion:** (Sisson/Ottenga) Approve the additional 11-13 hours for DEN 5404C. **Approved.** | Later July |
| **Student Recommendations** |  |  |  |  |
| **Old Business /Subcommittee Updates** | Graduate Periodontal Rotation Meeting UpdatePortable ComputingClassification of patients for periodontal rotationReport of Curriculum Revision Steering TeamUpdate on Restorative Dentistry Curriculum | **Dr. Culp, Dr. Sposetti, Dr. Robinson, Dr. Harrison, Dr. Aukhil and G. Childs met to discuss clinical expectations of the second Graduate Periodontal Rotation. Dr. Aukhil indicated that students would not be doing surgical procedures on this rotation. Dr. Harrison verbally shared positive information he has collected from students on the rotation evaluation and will send them to the group tomorrow. He is currently incorporating improvements based on these comments to be implemented after June Break when the final first rotation students have completed the rotation.****Dr. Sposetti reported that the portable computing workgroup met with Matthew Cottler. This was a very positive meeting. Mr. Cottler has offered to make the vpn license agreement with AxiUm more affordable to the college.****Dr. Robinson shared that based on the meeting reported above that Dr. Aukhil’s expectation is that students have exposure to periodontal surgical procedures. There is no current plan to classify periodontal patients for students to perform surgical procedures in the graduate periodontal rotation.****Dr. Ottenga reported that the Curriculum Revision Steering Team has been divided into competency workgroups for further mapping of activities and assessments upon which the terminal competencies would be certified.****Dr. Ottenga reported there is no new information to report to the committee.**  | Dr. Shaddox will discuss the student feedback with Dr. Harrison and report back to the Committee.Dr. Sposetti will follow up with Mr. Cottler. |  |
| **Curriculum Management** | Spring Course Evaluation summaries |  | Deferred |  |
| **New Business** | Operative Dentistry request for clinical changesDraft Curriculum Committee Annual Report | Dr. Ottenga requested the department change from seven to six competencies due to State Board Changes students would choose a Class II amalgam or composite. Additionally, for one year Operative Dentistry would like to conduct skills assessments(formative assessment) in the 3rd year and competencies in the 4th year. Faculty would be able to guide and assist students in their progression to competency certification (summative assessment.) | **Motion:** (Shaddox/Robinson) Approve the Operative clinical changes. **Approved.**Dr. Ottenga will post the approved changes in the current ECO syllabi and present a revised skills assessment/competency completion timeline next year.Deferred |  |
| **Adjourned** |  | **7:10 p.m.** |  |  |
| **Next Meetings** | Proposed agendas | **\*Friday, June 1, 2012 from 8:30-10:00 in D3-21/Dr. Cindy Amyot**Student portfolio's**June 7, 2012**Debriefing SummariesDraft 2012-2013 Charge |  |  |