

College of Dentistry
Office of the Dean

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MEMORANDUM

To: Dr. Venita Sposetti, Chair,
Student Performance Evaluation Committee

Copy to: Dr. Neel Bhattacharya, Chair, Faculty Assembly
Dr. Clay Walker, Associate Dean for Faculty Affairs

From: Dr. Isabel Garcia, Dean

Date: July 1, 2015

Subject: Charge to the Student Performance Evaluation Committee, 2015-16

Thank you for your service to the University Of Florida College Of Dentistry as chair of the Student Performance Evaluation Committee (SPEC) for 2015-16. As stated in the college's constitution and bylaws, it is the responsibility of this committee to make independent decisions regarding individual student's academic status based upon documentation provided to the committee (academic counseling reports, referrals from course directors, and submission of course final grades). Students identified as having poor academic performance or delay in their academic progress are invited to a hearing with the committee, following due process procedures as outlined in the student handbook, when placement on academic probation, re-tracking or dismissal is a consideration. The committee also has the responsibility for approval of the dean's list and removing students from academic probation.

The committee should refer all committee action items to the Faculty Advisory Board (FAB) on an ongoing basis for review, discussion and subsequent action, as needed.

This year I would like the committee to give consideration to the college's policies regarding academic and conduct probation and to make a recommendation to me as to any needed changes to this process.

This committee consists of six full-time faculty members elected by the Faculty Assembly with two committee members elected each year, three pre-doctoral students, one each from the second, third, and fourth year classes, and the Basic Science coordinator. The associate dean for education will serve as the non-voting permanent chairperson. The assistant dean of student and multicultural affairs will serve as a permanent, non-voting, ex-officio member of the committee. Members of this committee will also serve as the college's representatives to the University of

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Florida Health Science Center Conduct Committee and will be advised of conduct violations of students undergoing academic review by this committee. The committee reports directly to the dean who handles all appeals originating from the actions of the committee.

I am looking forward to another productive academic year for our college and thank you for all of your efforts leading the Student Performance Evaluation Committee.